

Submitted by: Chairman of the Assembly  
at the Request of the Mayor  
Prepared by: Project Management &  
Engineering Department  
For Reading: March 23, 2010

CLERK'S OFFICE  
**APPROVED**

ANCHORAGE, ALASKA  
AR No. 2010-97

Date: 3-23-10

1 A RESOLUTION APPROPRIATING THIRTY-FIVE THOUSAND SEVEN HUNDRED EIGHTY-  
2 THREE DOLLARS (\$35,783) FROM THE U.S. FISH AND WILDLIFE SERVICE GRANT  
3 PROGRAM TO THE PROJECT MANAGEMENT & ENGINEERING DEPARTMENT WITHIN THE  
4 AREAWIDE GENERAL CIP FUND (401) FOR THE CHESTER CREEK AQUATIC HABITAT  
5 RESTORATION FENCING PROJECT IN THE PROJECT MANAGEMENT & ENGINEERING  
6 DEPARTMENT.  
7

8  
9 **WHEREAS**, this fencing project will help protect property, and preserve habitat restoration  
10 improvements made at the mouth of Chester Creek; and

11  
12 **WHEREAS**, fencing will help direct public access and reduce impacts to restored creek banks,  
13 fish, wildlife and water quality; and

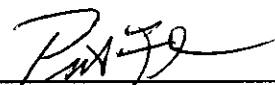
14  
15 **WHEREAS**, Chester Creek and Westchester Lagoon are important parts of the Anchorage  
16 drainage system that outfalls into Cook Inlet and the required administrative overhead and in-kind  
17 match is provided by Anchorage Roads and Drainage Service Area Bonds; now, therefore,

18  
19 **THE ANCHORAGE ASSEMBLY RESOLVES:**

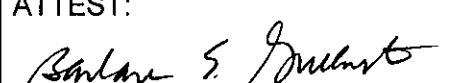
20  
21 **SECTION 1.** That a sum of THIRTY-FIVE THOUSAND SEVEN HUNDRED EIGHTY-THREE  
22 DOLLARS (\$35,783) in grant monies from the U.S. Fish and Wildlife Service be appropriated to  
23 the Project Management & Engineering Department within the Areawide General CIP Fund (401)  
24 for the Habitat Restoration Fencing Project.

25  
26 **SECTION 2.** This resolution shall take effect immediately upon passage and approval by the  
27 Anchorage Assembly.

28  
29 PASSED AND APPROVED by the Anchorage Municipal Assembly this 23<sup>rd</sup> day of  
30 March, 2010.

31  
32  
33   
34 Chair of the Assembly

35 ATTEST:

36  
37   
38 Municipal Clerk

39  
40 **Department of Appropriation:**

41 Department of Project Management & Engineering \$35,783



# MUNICIPALITY OF ANCHORAGE

## ASSEMBLY MEMORANDUM

No. AM 175-2010

Meeting Date: March 23, 2010

1 FROM: MAYOR

2  
3 SUBJECT: A RESOLUTION APPROPRIATING THIRTY-FIVE THOUSAND SEVEN  
4 HUNDRED EIGHTY-THREE DOLLARS (\$35,783) FROM THE U.S. FISH AND  
5 WILDLIFE SERVICE GRANT PROGRAM TO THE PROJECT MANAGEMENT  
6 & ENGINEERING DEPARTMENT WITHIN THE AREAWIDE GENERAL CIP  
7 FUND (401) FOR THE CHESTER CREEK AQUATIC HABITAT RESTORATION  
8 FENCING PROJECT IN THE PROJECT MANAGEMENT & ENGINEERING  
9 DEPARTMENT.

10  
11 The Project Management & Engineering Department (PM&E) has substantially completed the  
12 improvements in the Chester Creek Aquatic Habitat Restoration – Westchester Lagoon  
13 Improvements, PM&E Project No. 01-05. This project will help protect property through  
14 improved flood hazard mitigation, thereby improving fish passage at the Chester Creek outfall  
15 into the Knik Arm of Cook Inlet and improving the health of the Chester Creek Watershed  
16 overall (Exhibit A). Additional quality of life benefits will be to increase water quality stewardship  
17 because of the improved salmon viewing areas, and to provide other educational opportunities  
18 for schools, residents and visitors.

19  
20 The U.S. Fish and Wildlife Service (USFWS) has granted PM&E \$35,783 to build a fence to  
21 direct public access away from newly restored areas subject to a potential for high human  
22 caused erosion. This fencing project will help protect and preserve habitat restoration  
23 improvements made at the mouth of Chester Creek. The approximately 500 feet of fencing will  
24 help direct public access and reduce impacts to restored creek banks, fish and wildlife, water  
25 quality, and the Chester Creek drainage system.

26  
27 Chester Creek and Westchester Lagoon are important parts of the Anchorage drainage system  
28 that outfalls into Cook Inlet. The administrative overhead and required in-kind match of  
29 \$12,290 will come from 2008 Anchorage Roads and Drainage Service Area bond, in PM&E  
30 Project No. 01-05. The grant period will end June 30, 2010. A copy of the executed agreement  
31 between the USFWS and the Municipality of Anchorage is included (Exhibit B).

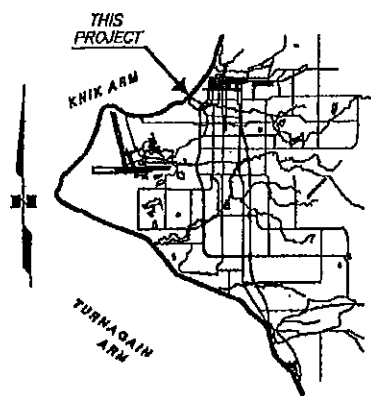
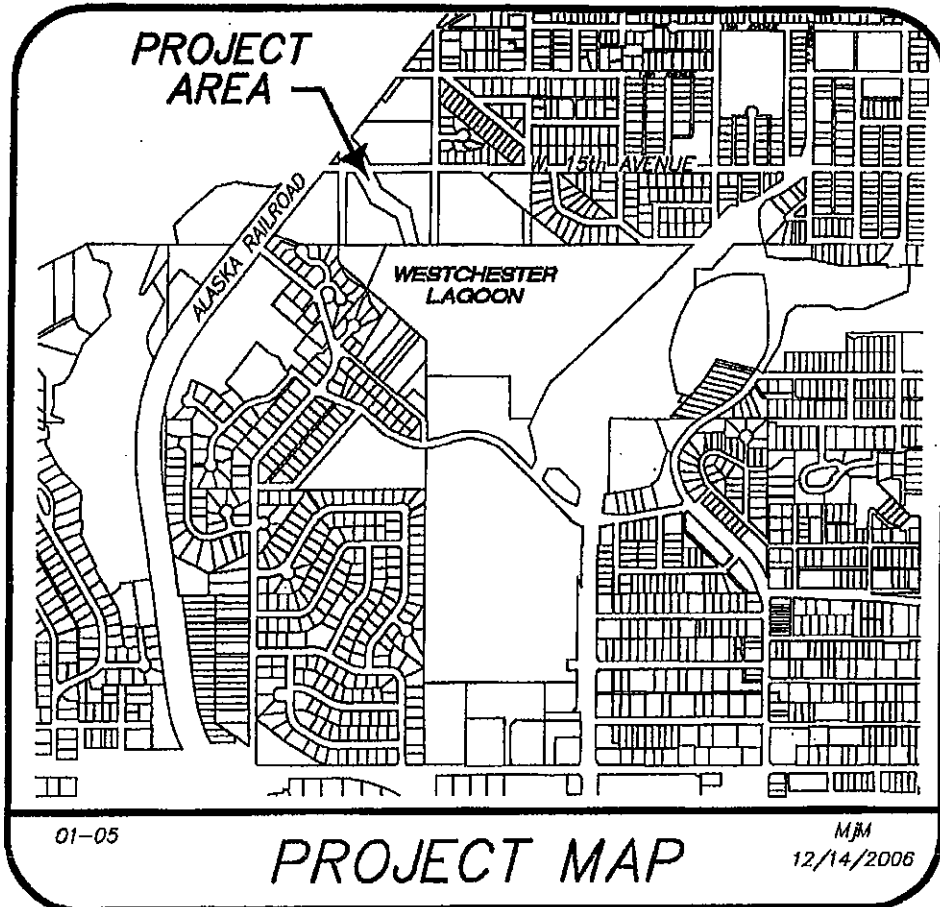
32  
33 The accounting detail is as follows:

34  
35 Revenue Account  
36 401.7276.9331.M95W45.BP2009 Federal Grant Revenue-Direct \$35,783  
37  
38 Expenditure Account  
39 401.7276.3101.M95W45.BP2009 Professional Services \$35,783

1 THE ADMINISTRATION RECOMMENDS APPROVAL OF THE RESOLUTION  
2 APPROPRIATING THIRTY-FIVE THOUSAND SEVEN HUNDRED EIGHTY-THREE DOLLARS  
3 (\$35,783) FROM THE U.S. FISH AND WILDLIFE SERVICE GRANT PROGRAM TO THE  
4 PROJECT MANAGEMENT & ENGINEERING DEPARTMENT WITHIN THE AREAWIDE  
5 GENERAL CIP FUND (401) FOR THE HABITAT RESTORATION FENCING PROJECT IN  
6 THE PROJECT MANAGEMENT & ENGINEERING DEPARTMENT.  
7

8 Approved by: J.W. Hansen, Acting Director  
9 Project Management & Engineering  
10 Concur: Greg Jones, Executive Director  
11 Office of Community Planning & Development  
12 Fund Certification: Lucinda M. Mahoney, CFO  
13 401.7276.9331.M95W45.BP2009 \$35,783  
14 (USFWS Grant)  
15 Concur: George J. Vakalis, Municipal Manager  
16 Respectfully submitted: Daniel A. Sullivan, Mayor

Exhibit A



**CREEK IMPROVEMENTS**

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**CHESTER CREEK  
AQUATIC HABITAT RESTORATION  
WESTCHESTER LAGOON IMPROVEMENTS**

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Project Management & Engineering Department

U. S. Fish and Wildlife Service  
**FINANCIAL ASSISTANCE AWARD**

Exhibit B

JUL 23 2009

PAGE 1 OF 5 PAGES

Project Manager:  
Municipality of Anchorage


1. AGREEMENT NO. 701819J049		1. MODIFICATION NO. N/A		3. TYPE OF AWARD (Check one) <input type="checkbox"/> GRANT AGREEMENT <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT													
4. FWS CONTRACTING OFFICER Rich Primmer U.S. Fish & Wildlife Service Contracting & General Services, Rm. 144 1011 E. Tudor Road Anchorage, AK 99503-6199 (907) 786-3611 <a href="mailto:rich_primmer@fws.gov">rich_primmer@fws.gov</a>			5. AWARD RECIPIENT Municipality of Anchorage/PME Post Office Box 196650 Anchorage, AK 99519-6650 (907)343-8180 (tel.) (907)343-4318 (fax)														
6. FWS PROGRAM OFFICER David Wigglesworth U.S. Fish & Wildlife Service 605 West Fourth Avenue, Room G-61 Anchorage, AK 99501 (907) 271-3764 <a href="mailto:David_wigglesworth@fws.gov">David_wigglesworth@fws.gov</a>			7. RECIPIENT'S PROJECT MANAGER Russ Oswald Municipality of Anchorage/PME Post Office Box 196650 Anchorage, AK 99519-6650 (907)343-8196, cell: (907)720-3746 <a href="mailto:Oswaldrh@muni.org">Oswaldrh@muni.org</a>														
8. PROGRAM STATUTORY AUTHORITY: Partners for Fish and Wildlife Program -16 U.S.C. 3741			9. CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA): 15.631 (Partners)														
10. DUNS: <u>076667013</u> EINTIN: 92-0155067			11. PROJECT PERIOD: 07-01-09 – 06-30-10														
12. TYPE OF RECIPIENT (Check one) <input type="checkbox"/> STATE <input checked="" type="checkbox"/> LOCAL GOVERNMENT <input type="checkbox"/> INDIAN TRIBAL GOVERNMENT <input type="checkbox"/> EDUCATIONAL INSTITUTION <input type="checkbox"/> OTHER <input type="checkbox"/> NON-PROFIT ORGANIZATION <input type="checkbox"/> FOR-PROFIT ORGANIZATION <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> HOSPITAL			13. FUNDING INFORMATION <table border="1"> <thead> <tr> <th></th> <th>FWS</th> <th>Match</th> </tr> </thead> <tbody> <tr> <td>This obligation</td> <td>\$ 35,783</td> <td>\$ 12,290</td> </tr> <tr> <td>Previous obligation</td> <td>\$ 0</td> <td>\$ 0</td> </tr> <tr> <td>Total obligation</td> <td>\$ 35,783</td> <td>\$ 12,290</td> </tr> </tbody> </table> ACCOUNTING DATA: 71450-1121-0000 ABC: W4				FWS	Match	This obligation	\$ 35,783	\$ 12,290	Previous obligation	\$ 0	\$ 0	Total obligation	\$ 35,783	\$ 12,290
	FWS	Match															
This obligation	\$ 35,783	\$ 12,290															
Previous obligation	\$ 0	\$ 0															
Total obligation	\$ 35,783	\$ 12,290															

14. PROVISIONS:  
Government recipients (including Tribal Govt's) and sub recipients are subject to subparts C, D, and E of 43 CFR 12, Cost Principles 2CFR 225 and OMB Circular A-133

15. PROJECT TITLE AND BRIEF SUMMARY OF THE PURPOSE AND OBJECTIVES:  
**The Habitat Restoration Fencing Project** will help protect and preserve habitat restoration improvements made at the mouth of Chester Creek in Anchorage, Alaska. The approximately 500 feet of fencing will help direct public access and reduce impacts (bank trampling and dog waste) to restored creek banks, fish and wildlife and water quality.

The recipient, is <u>  </u> is not required to sign this agreement.		17a. NAME AND TITLE OF FWS OFFICIAL (Type or print) <b>RS/ GARY EDWARDS</b> Regional Director	
16a. NAME AND TITLE OF SIGNER (Type or print) <u>CITY MANAGER</u>		17b. U. S. FISH AND WILDLIFE SERVICE BY <u>[Signature]</u> (Signature of FWS Official)	
16b. RECIPIENT <u>[Signature]</u> (Authorized Signature)	16c. DATE SIGNED <u>8/25/09</u>	17c. DATE SIGNED <u>5 Aug 09</u>	

Determined to be Legally Sufficient:

 9/2/2009  
Rich Primmer, FWS-7-P569  
Federal Assistance Specialist  
Division of Contracting and General Services

**Project and Financial Reporting Addendum**

Grantee: Municipality of Anchorage (MOA)  
Project Title: **Habitat Restoration Fencing Project**  
Agreement No. : **701819J049**

**Project Reporting (Cite FWS # 701819J049 all correspondence):**

Project updates and any draft narrative reports documenting work progress shall be e-mailed to both the Project Officer and the Service Administrative Officer on 09/30/09 and, if necessary, 02/15/2010. **Final project reports** shall be forwarded to the project officer and the Service Administrative Officer no later than 90 days following project completion.

In general, progress reports should: (1) summarize the activities conducted and the accomplishments achieved during the reporting period, (2) describe any problems or issues that may prevent achievement of the goals, objectives and outcome measures stated in the Cooperative Agreement, (3) include other pertinent programmatic and budget information (e.g. changes in personnel working on the project or deviations from the original budget), document number of jobs created or retained with these funds.

**Financial Status Reporting:**

1. No later than 90 days after each 12 month term of this agreement (i.e. annually) the Recipient shall submit to the Service Program Officer a Federal Financial Report using Standard Form 425 (SF-425).
2. Additionally, a final financial status report (SF-425) shall be submitted no later than 90 days after completion of this federal assistance award to the Service Program Officer.
3. Non-federal cost share (actual or in-kind) is to be reflected on the SF-425 reports
4. In accordance with Department of the Interior Policy, delinquent submittal of SF-425 reports may result in invoices being returned unpaid, suspension, or termination of this award.

**CCR requirement:**

Grantee organizations are required to obtain a DUNS number when completing grant paperwork before returning it to the Service for processing. Contact Dun and Bradstreet at the dedicated toll-free DUNS number request line at 1-866-705-5711 or online <https://eupdate.dnb.com/requestoptions/government/ccrreg/>

Register that specific DUNS number in the "Business Partnership Network / Central Contractor Registry" (CCR) and confirm accuracy of registry information annually thereafter. Visit <http://www.ccr.gov> and click on "Register in CCR" FWS does not administer the CCR database. Please direct all questions to the CCR Assistance Center at 1-888-227-2423. The bank account you enter into CCR for the DUNS number you provide is what will be utilized by the Service for payment under this award.

Active registrant status in CCR must be maintained for the entire lifespan of this grant award.

Pre-Award Costs: Pursuant to CFR 215, Federal awarding agencies are authorized, at their option, to waive cost-related and administrative prior written approvals required by this Circular and OMB Circulars A-21 and A-122. Such waivers may include authorizing recipients to do any one or more of the following 1) Incur pre-award costs 90 calendar days prior to award or more than 90 calendar days with the prior approval of the Federal awarding agency. All pre-award costs are incurred at the recipient's risk (i.e., the Federal awarding agency is under no obligation to reimburse such costs if for any reason the recipient does not receive an award or if the award is less than anticipated and inadequate to cover such costs). For the purposes of this agreement (701819J049), pre-award costs up to 90 calendar days prior to the award are approved.



## **RESPONSIBILITIES OF THE PARTIES**

The U.S. Fish and Wildlife Service shall:

1. Work with the MOA in the development of strategies and actions to meet the goals and objectives of this agreement.
2. Provide incremental reimbursements/advances upon receipt and FWS approval reimbursements/advances described in Standard Form 425.
3. Provide a single point of contact to the project. That person is David Wigglesworth, Anchorage Fish and Wildlife Field Office, 605 West 4th Street, Room G-61, Anchorage, Alaska 99501-2231, phone 907/271-3764; FAX 907/271-2786; email: [david\\_wigglesworth@fws.gov](mailto:david_wigglesworth@fws.gov). The Service will notify TNC in writing via formal modification to the agreement of any changes to the Service's Program Officer.

MOA shall:

1. Attain the objectives and provide the outcomes as outlined within their proposal (below).

### **Project Description**

The Municipality of Anchorage (MOA) is completing an aquatic habitat restoration project at the mouth of Chester Creek in Anchorage, Alaska. The overall habitat restoration purpose of this project is to improve fish passage for anadromous fish, primarily wild coho salmon and restore a portion of the original coastal estuary. The funding provided under this agreement supports the overall goal of this project by installing a fence to direct public access away from newly restored areas and creek banks subject to a potential for high human-caused erosion.

### **Project Need**

Most aquatic habitat restoration projects incorporate fencing and other natural barriers to help direct the public to suitable points to access riparian areas and to keep people and domestic animals (i.e. dogs) away from sensitive vegetation and steep slopes subject to erosion from bank trampling. Funding under this agreement is needed to address these identified needs.

### **Proposed Project Activities**

Under this agreement the Municipality of Anchorage will:

- Identify fencing needs and design parameters.
- Secure contracts with appropriate parties through completion of the project.
- Manage financial aspects of the project.
- Attend to any permitting requirements, as needed.
- Provide FWS with project updates and final reports as identified in the previous section (above).

### **Project Timetable**

July 01, 2009 – June 30, 2010

### **Project Outcomes:**

Project success will be measured by the successful completion the fencing project. The overall benefit will be preventing human caused erosion of creek banks and associated fish and wildlife disturbances.

### **Budget Information Summary**

<b>MOA In-Kind Match Summary</b>			
Item	Cost	Total	Note
Personnel	\$10,000	\$10,000	PME project management/inspection/permitting
Travel	0.00	0.00	
Contractual	0.00	0.00	
Supplies	0.00	0.00	
Equipment	0.00	0.00	
Admin	\$2,290	\$2,290	PME project admin
<b>Sub-Total (MOA)</b>	<b>\$12,290</b>	<b>\$12,290</b>	

<b>Federal Fund Summary</b>			
Item	Cost	Total	Note
Personnel	0.00	0.00	
Travel	0.00	0.00	
Contractual	\$35,783	\$35,783	See narrative for detail***
Supplies	0.00	0.00	
Equipment	0.00	0.00	
Admin	0.00	0.00	
<b>Sub-Total (FWS)</b>	\$35,783	\$35,783	
<b>GRAND TOTAL</b>		<b>\$48,073</b>	

\*\*\*Narrative for fencing contract:

- Installation of fence @ \$24.75/foot x 455LF = \$11,261.25
- Fabrication of fence @ 47.30/foot x 455LF = \$21,521.50
- Shipping @ \$3,000.

General fencing specifications per MOA:

- Posts would be 2 1/2" x 2 1/2" powder coated steel
- Handrail 1 1/2" OD powder coated steel
- Top of handrail will be 42".
- Post to be placed 18" in ground
- Stainless steel bolts
- Fence fabric to be vinyl coated, color to match trail turnout.

**Content ID:** 008331

**Type:** AR\_FundsApprop - Funds Approp Resolution

A RESOLUTION APPROPRIATING \$35,783 FROM THE U.S. FISH AND WILDLIFE SERVICE GRANT PROGRAM TO THE PROJECT MANAGEMENT & ENGINEERING DEPARTMENT WITHIN THE AREAWIDE GENERAL CIP FUND (401) FOR THE CHESTER CREEK AQUATIC HABITAT RESTORATION FENCING PROJECT IN THE PROJECT MANAGEMENT & ENGINEERING DEPARTMENT.

**Title:**

**Author:** reddishba

**Initiating Dept:** PME

**Review Depts:** OCPD

**Date Prepared:** 10/23/09 11:46 AM

**Assembly Meeting Date:** 3/23/10

<b>Workflow Name</b>	<b>Action Date</b>	<b>Action</b>	<b>User</b>	<b>Security Group</b>	<b>Content ID</b>
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Finance_SubWorkflow	3/4/10 10:09 AM	Approve	David Ryan	Public	008331
OMB_SubWorkflow	2/24/10 8:07 AM	Approve	Cheryl Frasca	Public	008331
OCPD_SubWorkflow	2/22/10 4:44 PM	Approve	Tawny Klebesadel	Public	008331
PME_SubWorkflow	2/22/10 4:36 PM	Approve	Jerry Hansen	Public	008331
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